

BRITISH TRANSPLANTATION SOCIETY

Minutes of the Annual General Meeting - Reg. Charity 1098584 & Reg. Company 4691176

Thursday 29th March 2007 at 13.00,

The Main Auditorium, Manchester International Conference Centre, Manchester

- 1 Apologies had been received from Keith Rigg. 87 members were in attendance.
- 2 The minutes from the last AGM of the charity held on 30th March 2006 were approved and accepted as a true record of the meeting.

3 **President's Report**

3.1 Secretariat Update

The handover from Triangle Three to Resources for Associations had occurred. The handover was a smooth as could be expected. Carole McKellar and Sally Ross from RfA were welcomed.

3.2 Manchester Congress

Phil Dyer and colleagues from Manchester were complemented for the excellent organisation of the current congress.

3.3 Clinical Excellence Awards

The BTS had successfully fed into the clinical excellence awards again this year. Keith Rigg and Andrew Bradley were thanked for their efforts.

Consultant members were asked to inform the secretariat of CEAs and distinction awards that they held in order to assist in completing the ACCEA process in future.

3.4 International Bursary Scheme

Following requests from the Gold Partners the scheme had been changed. The new scheme would have the same amount of sponsorship, which would be divided into thirds. One third would be organised by the BTS, one third would be used by Novartis and a third by Astellas for their own invitees. The two gold partners had agreed not to exclusively invite consultant members.

Thanks were given to Chris Dudley for devising a fair points scoring system for allocating bursaries.

3.5 Review of constituent parts

As detailed in a recent presidential newsletter, there was a continued commitment to draw more transplant specialists into the society.

The planned pre-congress symposium had been cancelled due to a conflicting meeting elsewhere, but it was intended to use the sponsorship for that meeting to fund a separate BTS liver meeting later in the year.

Basic science now had representation directly on council, and the standard of basic science at the congress was excellent.

There were 69 attendees at the nurse/coordinator session at congress and increasing nurse involvement was to be further encouraged.

The Chapter of Transplant Surgeons held a large and successful meeting the previous day. It was important both for the BTS but also for the position of transplantation in British Surgery.

3.6 Leaving members

Lisa Burnapp and Gabriel Oniscu were thanked for their service on council.

4 **Vice President's Report**

4.1 European Society of Transplantation Meeting 2011

The society has decided to submit a bid to host the 2011 ESOT meeting. The submission is being prepared.

4.2 BTS Review of Organ Retrieval

In conjunction with the ministerial Task Force on Organ Donation the BTS is reviewing the current arrangements for multi-organ retrieval with a view to having recommendations made available at the time the Organ Donation Task Force reports.

5 General Secretary's Report

5.1 Election Results

The elections had again been run by the Electoral Reform Services (ERS). The vote had been done by Single Transferable Voting. The results were as follows:

Vice President

	<i>First pref</i>	<i>Excl Bakran</i>	<i>Excl Akyol</i>	<i>Excl Wong</i>
Murat AKYOL	44	48		
Ali BAKRAN	27			
Michael NICHOLSON	68	71	90	110
<u>Keith RIGG</u>	76	87	100	119
Wilson WONG	57	61	70	

Councillor without portfolio

	<i>First pref</i>	<i>Excl Earl & Hakim</i>
(1 positions)		
Christopher EARL	26	
Nadey HAKIM	46	
Iain McFEE	81	105
<u>Lorna MARSON</u>	98	124

Councillor representing Basic Science (1 position)

<u>Nick JONES</u>	150
Barry FULLER	46

Councillor representing Coordination (1 position)

Jacqueline Spencer elected unopposed

Ethics committee (2 positions)

	<i>First pref</i>	<i>Excl Papalois</i>
Laura BUIST	85	85
John DARK	69	77
Andrew GEORGE	55	68
Vassillios PAPALOIS	29	

Training Committee

Agiris ASDERAKIS elected unopposed.

5.2 Conduct of Elections

Twice in the last 3 years ballots sent to members who used a hospital address have gone astray. On this occasion ERS sent a second round of ballot papers to the hospital concern. It had been the intention of council to introduce a dual system of voting this year to pilot electronic voting, but ERS were not able to do this in the time frame given.

In light of continuing postal problems the council have resolved to introduce a system of electronic voting from next year and to discontinue paper-ballots.

5.3 Membership

A list of new members who joined in the last year was presented and given in the conference abstract book.

5.4 Abstracts

There had been 248 abstracts submitted for the 10th Annual Congress of the BTS, divided into the following categories: 64% clinical, 30% laboratory and 6% coordination. 66 were accepted for oral presentation and 133 for poster presentations.

5.5 Awards

There had been eight applications made for the two Clinical Training Fellowships sponsored by Astellas and Novartis. Short-listed candidates for interview would be notified after the Annual Meeting.

The non-clinical PhD studentship was not awarded.

There were two applications for Travel Awards – only the BTS-Wyeth award was given to Shuiping Jang.

5.6 Changes to Rules/Articles

Article 28 to be altered to permit trustees (members of the executive) to be eligible for a different office on the executive immediately without having to wait one year as previously.

Article 48 to be amended to include communication by email as well as personally or post.

Rule 3, which was debated at the last AGM, to be included. The approved phraseology being:

To be a member of good standing, the individual must be registered with a professional body but only if this is appropriate for their particular interest e.g. GMC, NMC etc. If a member is 'struck off' from their professional register, then they cease to have any of the rights and privileges of the Society and they cease to be members of the British Transplantation Society.

Rule 5. A new category of international associate membership was approved. The new text of rule 5 is:

Associate Members shall have the same privileges as Members but shall not be members of the company; they shall not pay membership fees and shall not attend the Company Annual General Meeting.

International Associate Members shall have limited privileges of Membership. They shall not be members of the company; they shall not attend the Company Annual General Meeting and shall not be entitled to vote. They shall pay a reduced membership fee and they shall not be entitled to apply for fellowships or bursaries.

Rule 11. The new wording of this rule was approved, and reads as follows:

The council will be made up as follows:

President (2 year term)

Vice President (2 year term prior to becoming President)

Secretary (3 year term)

Treasurer (5 year term)

President of the Carrel Club (elected by Carrel Club members)

Archivist (appointed by Council)

Chairman of sub committees:

1. Ethics - elected by ethics sub committee

2. Training - elected by training sub committee

3. Research - appointed by Council

4. Standards - appointed by Council

Councillors without portfolio - 3 councillors, 1 elected per year for a term of 3 years each

Councillor with a particular constituency (2 year term each) as follows:

Transplant surgery (1)

Transplant nephrology (1)

Liver transplantation (1)

Cardiothoracic transplantation (1)

Basic Science (1)

Histocompatibility (1)

Transplant Co-ordination and nursing (1)

Rule 9 to be changed in accordance with the new size of council. It will now read as follows:

The directors of the company shall be the President, Vice-President, Treasurer and General Secretary. The trustees shall be the President, Vice-President, Treasurer and General Secretary. The Society Council shall consist of the Trustees, *three Councillors without portfolio and seven councillors representing a specific constituency, all* elected by the members, and co-opted persons. The Board shall have the power to co-opt persons to Council in the event of an

unforeseen vacancy, or to support the work of the Council. Co-opted persons shall usually be the chairpersons of the Society Committees or representatives of other Societies or Associations whose work is relevant to the aims of the Society. The Council shall generally meet three times each year including a meeting at the same time as the Annual Congress. The quorum of any Council meeting shall be six Councillors, two of whom must be trustees.

5.7 Clinical and Science Medawar Medal

A new Medawar medal was proposed such that one would be awarded to the best eligible science paper and one to the best eligible clinical paper. There was broad support from the membership for this change.

6 Treasurer's Report (see appendix A)

6.1 Financial report

It was noted that the fees for Corporate Partners for 2006 would be increased. It was reported that one Bronze Partner had resigned from the BTS.

6.2 Presentation of accounts

Summary accounts had been distributed at the AGM. Full accounts were available from the Secretariat.

It was noted that the executive had resolved to increase the reserves of the society towards a target of £80 000 to afford more security.

Financial risks were discussed, such as loss of a corporate partner or merger of two partners. In order to increase reserves it had been decided that the Non-clinical PhD studentship could not be awarded. This had resulted in an increase in general funds from £40 000 to £100 000.

The Treasurer was thus able to report that the society was now in good financial position.

These accounts were accepted and approved by the members.

6.3 Membership fees

It was noted that membership subscriptions would change for 2008. There would now be four tiers based on total income:

Less than £20 000:	£20 pa
£20 000 to £45 000:	£40
£45 000 to £80 000:	£60
Over £80 000:	£95

6.4 Appointment of auditors

The Executive and Council had decided to reappoint Mitchell Charlesworth as the auditors for the Society for the period 1 November 2007 – 31 October 2008. There were no objections received by the members.

7 2008 Congress: Glasgow

Laura Buist invited members to the annual congress in Glasgow. Two social events had been arranged, one on the tethered Renfrew Ferry and the congress dinner at the Keldon Road Art Gallery.

8 Any other Business

Concern was expressed regarding cumulative effects that could be perceived to disenfranchise basic science. However the President pointed out that changes in the international bursary scheme were forced on the society, but remained more favourable to non-clinicians than when no such scheme existed. A second Medawar medal would now guarantee that one went to the best basic non-clinical paper.

9 Close of Meeting

APPENDIX A: THE BRITISH TRANSPLANTATION SOCIETY - SUMMARY ACCOUNTS

Statement of Financial Activities for the year ended 31st October 2006

	2006	2005	2006	2005
	Unrestricted	Restricted	Total	Total
Incoming resources				
Corporate subscriptions	140,250	-	140,250	114,000
Individual memberships	44,897	-	44,897	42,456
Meetings income	-	123,937	123,937	137,130
Contributions for fellowships	-	85,000	85,000	85,000
Meetings Sponsorships	-	250,265	250,265	223,332
Bank interest	14,614	-	14,614	14,120
Donations and grants	2,100	-	2,100	600
Other income	<u>215</u>	<u>-</u>	<u>215</u>	<u>6,021</u>
Total incoming resources	<u>202,076</u>	<u>459,202</u>	<u>661,278</u>	<u>622,659</u>
Resources expended				
Charitable activities	120,566	357,366	477,932	459,626
Grants payable	77,929	54,596	132,525	111,795
Governance costs	<u>6,071</u>	<u>-</u>	<u>6,071</u>	<u>4,328</u>
Total resources expended	<u>204,566</u>	<u>411,962</u>	<u>616,528</u>	<u>575,749</u>
Net movement in funds for the year	(2,490)	47,240	44,750	46,910
Accumulated funds brought forward	<u>111,298</u>	<u>85,777</u>	<u>197,075</u>	<u>150,165</u>
Accumulated funds carried forward	<u>£108,808</u>	<u>£133,017</u>	<u>£241,825</u>	<u>£197,075</u>

Statement of Assets and Liabilities at 31st October 2006

	2006	2005
Current assets		
Debtors	86,086	175,773
Cash at bank	<u>295,335</u>	<u>377,586</u>
	381,421	553,359
Creditors		
Amounts falling due within one year	<u>139,596</u>	<u>356,284</u>
Net assets	<u>£241,825</u>	<u>£197,075</u>
Unrestricted funds		
Designated funds	5,744	71,881
General funds	103,064	39,417
Restricted funds		
Astellas Fellowship Fund	80,391	46,954
Clinical Trials Fund	19,521	19,521
Novartis Fellowship Fund	-	8,033
Wyeth Travel Fellowship	5,330	330
American Transplantation Congress Bursary Scheme	1,836	1,836
European Society for Organ Transplantation Bursary Scheme	13,295	9,103
Other meetings	<u>12,644</u>	<u>-</u>
	<u>£241,825</u>	<u>£197,075</u>

Independent Auditor's Statement on Summary Accounts to the Members of The British Transplantation Society

We have examined the summary accounts set out above.

Respective responsibilities of the directors and auditors

You are responsible as directors for the preparation of the summary accounts. We have agreed to report to you our opinion on the summarised statements' consistency with the full accounts.

Basis of opinion

We have carried out the procedures which we considered necessary to ascertain whether the summarised accounts are consistent with the full accounts from which they have been prepared.

Opinion

In our opinion, the summary accounts above are consistent with the full accounts for the year ended 31st October 2006.

MITCHELL CHARLESWORTH
Chartered Accountants & Registered Auditors
5 Temple Square
Temple Street Liverpool L2 5RH

These summary accounts are not statutory accounts but a summary of information relating to both the Statement of Financial Activities and the Balance Sheet. As such they may not contain sufficient information to allow as full an understanding of the results and state of affairs of the charitable company as would be provided by the full accounts and reports.

For further information, the full accounts, the auditors report on those accounts and the Report of the Directors should be consulted. Copies can be obtained from BTS Secretariat, Association House, South Park Road, Macclesfield, Cheshire, SK11 6SH.

The annual accounts are to be approved by the Board of Directors on 27th March 2007.

MR. J. L.R. FORSYTHE
Director

DR. A.N. WARRENS
Director