

## BRITISH TRANSPLANTATION SOCIETY

Minutes of the Annual General Meeting - Reg. Charity 1098584 & Reg. Company 4691176

Wednesday 23<sup>rd</sup> February 2016

The Lomond Auditorium, SECC, Glasgow

1. Derek Manas, BTS President, welcomed the members present to the Annual General Meeting. DM thanked the outgoing Council Members for their hard work whilst on Council including:-  
Richard Baker  
Nizam Mamode  
Martin Howell  
James Neuberger  
And welcomed newly elected Councillors:-  
Rachel Hilton – Treasurer  
Roberto Cacciola – Councillor without portfolio  
David Briggs – H+I  
John Forsythe – NHS Blood and Transplant (AMD NHSBT)  
Darius Mirza - ; British Liver Transplant Group (BLTG)
2. 39 members were in attendance.
3. The minutes from the last AGM of the charity held on 13<sup>th</sup> March 2015 held in the Tregonwell Seminar Suite, BIC, Bournemouth, were approved and accepted as a true record of the meeting.
4. **President's Report – Professor Derek Manas**

### Website

The BTS are investing in a new website which will be designed by Thumb Design. The new logo shown is a work in progress and the font may change. The cost for the new website is currently £30,840 but may increase by £3,000 as there are some issues to be addressed surrounding the integration of the public area of the site and the member's area which currently supports the events registration and accounting packages used.

### Royal College of Surgeons Exhibition

For the final exhibition in its current building, the Royal College of Surgeons have opened up their main museum and the Qvist Gallery for a major exhibition on Transplant and Life, extending over 3 months from the end of 2016. This will be a celebration of transplantation and the life enhancing possibilities this provides, as a major public engagement opportunity. BTS have agreed to endorse the exhibition and provide a dedicated BTS contact to liaise with the organisers.

### Media Contact Appointed

DM advised the members that the BTS receives many requests from the media for interviews and comments on Transplant issues. These are usually directed to the Executive via the Secretariat, but due to the number received it is not always possible for the requests to be dealt with in a timely manner due to workload etc. The Council agreed to appoint a Freelance Media/Marketing Consultant on a one year trial at a cost of 10k per year. DM introduced Jan Shorrock, who then gave a brief overview of her experience in this area and will start in this role with almost immediate effect.

### Awarded by Advisory Committee Clinical Excellence Awards (ACCEA) Awards

These awards will take place again this year in July. Chas Newstead has chaired the awards committee for the past 3 years and done an excellent job in a difficult role. Chas will be retiring this year and may not be able to continue. We may need to appoint a new chair if he retires before this date.

### Association of Surgeons of Great Britain and Ireland (ASGBI)/BTS Chapter of Surgeons – Day Conference, Belfast May 12<sup>th</sup> 2016

BTS members are invited to attend this meeting. Council approved 5k to support the meeting.

#### British Journal of Surgery (BJS) fellow

The BTS has been selected as the society to be awarded the honor of hosting this years BJS travelling fellowship. It is planned that 2 members of council will help to develop a programme with Dorry Segev. Ideally, the BJS fellow should visit 4 units and will probably include, London, Oxford, Newcastle and Edinburgh to look at transplant practice in the UK. His findings will then be presented to the ASGBI council.

#### National Institute of Clinical Excellence (NICE) Engagement

DM thanked members and council for submitting comments. Also thanked Lisa Burnapp for coordinating the responses. BTS Councillor, Nick Torpey will represent the BTS at the oral appeal hearing adult immunosuppression on 30<sup>th</sup> March 2016.

#### BTS Newsletter

DM advised that some feedback had been received on the recent circulation of the BTS Newsletter as there had been some issues with the font. This would be addressed for future issues. Please e-mail any comments or feedback to DM or the Secretariat.

#### The Transplant Society (TTS)

The TTS have asked the BTS to support them. This will be discussed by the Executive.

#### Cardiothoracic Representation on Council

Response from the CT community is still awaited. The Executive will approach Pedro Catarino from Papworth and Steve Large as both have shown interest. In the council meeting, John Dark suggested separating heart and lungs to be represented by two separate councillors. This was agreed by Council at their meeting prior to the Congress and is reflected in amendments to the Rules of the Society.

#### The Surgical Foundation

The Surgical Foundation have asked if BTS would consider sponsoring a bursary, or part of a bursary, to enable surgical trainees from poorly resourced countries to take part in our training development programme, which includes 2 days hosted at a UK hospital with the opportunity to see new skills and techniques, and 3 days attending the ASGBI "International Surgical Congress" with a chance to hear from leaders in the profession and learn about new surgical developments.

The programme aims to improve standards of surgery in countries with little access to surgical development; the trainees develop their own skills and then use these to educate their colleagues in their home country.

BTS Council agreed to support this.

#### Public Engagement

BAME symposium in association with NHSBT. BTS asked for members to join a planning committee, contact Lisa Burnapp if interested.

## **5. Vice President's Report – Lorna Marson**

#### Strategy

The BTS Council held a two day strategy meeting last year and the meeting report and outcome from that has been published on the BTS website for all members to review. The planned strategy outlines a 4 year plan of work for the Executive and Council. In the meeting council were asked to identify key priorities and aspects to maintain and to develop.

#### Key priorities

- Representation
  - Inclusive
  - Liver, cardiothoracic, basic science
- Authority
  - 'go to place' for professionals
  - Representative and responsive
- Education and Training

- Congress

#### Aspects to maintain

- Standards and guidelines
- Democratic, multidisciplinary nature
- Council Structure
- Low subscriptions
- Newsletter

#### Aspects to develop

- Congress
- Representation
- Communication
- Education, collaboration

#### Congress 2016 – SECC, Glasgow

At the time of the meeting (day 1 of Congress), there were 530 registered delegates for Congress. This did not include the additional on-site registrations which were anticipated. This is the largest registration of delegates since London in 2010. The Congress Organising Committee has worked hard to put together an exciting programme and has worked closely with European Society of Transplantation (ESOT) to develop the BTS App and electronic posters. We are optimistic that delegates will find all of the new technology easy to use.

#### How can congress develop in future?

Alternate years may focus on education, so there will be a change next year with a Plenary and 3 themed Symposia.

20<sup>th</sup> Annual Congress will be held in the Harrogate International Centre (HIC), Harrogate, Yorkshire, 1<sup>st</sup> - 3<sup>rd</sup> March 2017.

The venue specification is more than adequate to accommodate BTS requirements.

#### Representation

- Nursing community
  - More inclusive
  - Chapter of Nurses
  - Main congress relevant
- Cardiothoracic
  - Work with UK Society of Cardiothoracic Surgery
  - Relevant session
- Liver
  - British Liver transplant group (BLTG)
  - Joint one day symposium
  - Co-opt hepatologist onto Council

#### Communications

- Newsletter – content well received
- Website – Twitter account set up, Media Consultant to progress it
- Social media: twitter @btstransplant, #bts2016
- Communications officer – Jan Shorrocks appointed

#### Education and collaboration

- Education:
  - Work with ESOT to be part of the development of the ESOT educational platform
  - Provide bursaries to support individuals
- Congress
- Collaboration
  - Set up website Research directory – work with Gabriel Oniscu to develop
  - Support for overseas transplant units: bursaries, live streaming

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Other Business

- BTS representative on NORS implementation board
  - Particular interest in development of fit-for-purpose, but practical training programme for retrieval surgeons

## 6. Secretary's Report – Lisa Burnapp

Elections

There were no unfilled posts this year. The election was conducted using the single transferable vote electoral system.

Council Election results:

- **Treasurer** – Rachel Hilton
- **Councillor without portfolio** – Roberto Cacciola
- **Councillor for Histopathology and Immunogenetics** – David Briggs

In 2015 there were 662 eligible voters, 298 votes cast (45% turnout). For 2016 there were 639 eligible voters, 256 votes cast in total, 82 by post and 174 cast online (40.1% turnout). The BTS may only offer online voting for future elections.

Membership

There are currently 882 BTS members (745 in 2015), 137 new members since the AGM in 2015:-

- 7 consultant
- 53 ordinary
- 77 reduced

Roy Calne Award

LB thanked the judges, Derek Manas, Richard Baker, Lorna Marson, Nizam Mamode and Maria Hernandez-Fuentes for reviewing the 7 excellent papers submitted for the Roy Calne award this year. The winner this year is Jason Ali from Cambridge for his paper published:- CD8 T-cell recognition of acquired alloantigen promotes acute allograft rejection. Jason receives a certificate and a cheque for £500.

Abstracts

LB thanked all the Abstract scorers. There were 261 Abstracts submitted, 48 oral presentations, 204 moderated posters with 9 rejected.

Awards – Medawar (post AGM note)

The Medawar Medals were awarded to Andrew Bentall, University Hospital, Birmingham (Clinical paper) and Phillipa Dodd, King's College, London (Science paper).

LB thanked all moderators.

Website

LB explained the process the BTS had gone through to appoint a new Website Design company. The Website committee, Lisa Burnapp, Rachel Johnson, Maria Hernandez, Richard Baker, Derek Manas, produced a brief of requirements which was sent out to several companies. 3 companies were shortlisted for interview:-

- KSAM
- Capability Cloud
- Thumb Design

Following pitches and interviews the tender was awarded on 30<sup>th</sup> November 2015 to Thumb Design. LB advised that Thumb Design will be contacting members for input into the development of content for the website in due course.

Changes to BTS Rules (updates shown in **green bold**)

LB explained the recommendations to update BTS Rules 9 and 11 to reflect the activities of the Society more accurately and define roles and responsibilities within Council, Committees and Sub-Committees representing the Society.

#### Rule 9

- The directors of the company shall be the President, Vice-President, Treasurer and General Secretary.
- The trustees shall be the President, Vice-President, Treasurer and General Secretary.
- The Society Council shall consist of the Trustees, three Councillors (portfolio to be agreed on appointment) and **ten** councillors representing a specific constituency, all elected by the members, and co-opted persons.
- **The Board shall have the power to co-opt persons to Council in the event of an unforeseen vacancy, or to support the work of the Council.** Co-opted persons shall usually be the chairpersons of the Society Committees or representatives of other Societies or Associations whose work is relevant to the aims of the Society. The Council shall generally meet three times each year including a meeting at the same time as the Annual Congress.
- The quorum of any Council meeting shall be **eight** Councillors, two of whom must be trustees.

#### Rule 11

The council will be made up as follows:

President (2 year term)

Vice President (2 year term prior to becoming President)

Secretary (3 year term)

**Treasurer (4 year term)**

President of the Carrel Club (elected by Carrel Club members)

Archivist (appointed by Council)

Chairman of Sub Committees:

1. Ethics – elected by Ethics Committee - (with 5 elected members)
2. **Education (previously ‘Training’) – (increase to 5 multi-disciplinary members elected by membership with Chair elected by Committee)**
3. Clinical Trials and Research – elected by Committee **(increase to 5 elected members and Chair elected by Committee).**
4. Standards – **Chair and Vice-Chair elected by Membership (Co-opt all other members as required)**

Councillors- 3 councillors, 1 elected per year for a term of 3 years each. **Portfolio to be agreed on appointment.**

Councillor with a particular constituency (3 year term each) as follows:

- Transplant surgery (1)
- Transplant nephrology (1)
- Liver transplantation (1)
- **Cardiac transplantation (1)**
- **Pulmonary transplantation (1)**
- Basic Science (1)
- Histocompatibility (1)
- Donor transplant coordination (1)
- Recipient Co-ordination and nursing (1)
- **Hepatology (1)**

New co-opted representatives - NHS Blood and Transplant; British Liver Transplant Group.

The updates were approved in the BTS Council meeting and no objections were made in the AGM. All changes were therefore, approved.

#### Affiliation with the BTS: Draft Paper

Policy and Guidance: to provide clarity about

1. Eligibility
2. Membership concessions
3. Roles and responsibilities

4. Rights/Caveats
5. Policy review period

The current draft paper circulated to Council for comments. Final version to be published in April.

Priorities for coming year

- Website engagement
- Review criteria for awards and grants
- Embed rule changes
- Publish affiliate document

## 7. Treasurer's Report – Richard Baker

Income and expenditure to 31.10.15

RB reported on income and expenditure for the year ending 31<sup>st</sup> October 2015 and highlighted that although it was proving harder to get new Corporate Sponsors each year, BTS had achieved an increase for this years Congress. Corporate subscriptions were £55,000 compared to £35,000 for 2015. Individual membership income £36,980 and Congress 2015 income, £225,045. RB confirmed that BTS has already secured 3 gold and 2 bronze sponsors for 2017 Congress.

BTS continue to offer up to 10 bursaries per year for members to attend vocational courses through ESOT. Details on how to apply and application form can be found on the BTS Website.

There has been some extra expense due to the cancellation of the Education Forum/Living Donor meeting (cancelled due to be Doctors strike).

New Activities

BTS has invested in some new and continue with some existing activities including:-

- Non Congress
  - Educational Forum!
  - Living Donor Forum and Ethics Symposium
  - Transplant Library
  - Transplant 2020
  - Communications officer
  - Website
  - Away Day
- Congress
  - Small subsidy to entertainment
  - Paperless guide
  - On line microsite
  - Electronic posters

Balance Sheet

BTS continue to try and keep the costs down to attend Congress. The delegate fees have not been increased since 2012 and this will be a subject for discussion in future planning meetings. Although the BTS funds overall have been reduced down to £400k, this has been a deliberate plan of action.

Individual Memberships

RB explained the 3 levels of membership and advised they remain good value.

*(Statutory Accounts were made available to members at the meeting, no questions raised)*

## 8. 20th Annual BTS Congress

20<sup>th</sup> Annual Congress will be held in the HIC, Harrogate, Yorkshire, 1<sup>st</sup> - 3<sup>rd</sup> March 2017  
Next AGM – 1<sup>st</sup> March 2017

**9. AOB**

*All Executive slides will be available on the BTS Website.*

- 10. Next Council meeting**  
June 28<sup>th</sup> 2016 – York  
12<sup>th</sup> October 2016 - London
- 11. The AGM closed at 2.30pm**